TO: Elkhart County Public Swimming Pool Operators

FROM:Elkhart County Health Department

RE: Pool Operator Information

Updated Spring 2008

It is the legal responsibility of public pool owners and operators to ensure that the following items

are addressed.

**Weekly Bacterial Sample**: A weekly bacterial sample must be collected and analyzed by an

Indiana certified Environmental Microbiology lab. (List available at the Elkhart County Health

Department). A copy of the result must be sent to the Elkhart County Health Department.

**Log Sheets**: Daily log sheets must be kept on pool chemistry and operation and must be available

for inspection upon request along with bacterial sample result copies. Disinfectant and pH levels

must be checked daily before the pool is open and at least one other time during the day. Spa

disinfectant and pH levels must be checked three times daily. Combined chlorine must be tested

at least twice a week, and alkalinity at least once a week. These readings must be logged on an

approved log sheet.

**Operator on Duty**: A responsible trained operator must be on the premises at all times when the

pool is open. The operator must check disinfectant and pH levels and adjust chemistry as needed

or close the pool in an emergency.

**Vacuuming/Skimming:**  All visible dirt must be vacuumed from the pool bottom prior to

operation. All floating debris must be continuously removed and skimmed when needed.

**Water Clarity**: If pool water becomes cloudy to the point where the main drain is not clearly

visible, the pool must be closed until the proper clarity is achieved.

**Disinfectant Level**: If the disinfectant level drops below the level required for the type of pool in

question, the pool shall be cleared of swimmers until the appropriate level is obtained. If the

disinfectant level falls below 0.5 ppm chlorine, or below readable levels the pool shall be closed

and super chlorinated for 24 hours. The chlorine level must fall back down to no more than 7

ppm prior to reopening pool.

For further information and log sheets please contact ECHD, 4230 Elkhart Road Goshen, IN

46526, 574-971-4600