SUGGESTED DOCUMENTARY EVIDENCE

ITEMS OF DOCUMENTARY EVIDENCE TO PERMIT AMENDMENT OF A BIRTH RECORD ARE LISTED BELOW. THIS LIST DOES **NOT** INCLUDE ALL ACCEPTABLE DOCUMENTS, BUT INCLUDES THOSE MOST FREQUENTLY USED. THE DOCUMENTS MUST BE OVER **TEN (10)** YEARS OLD TO BE ACCEPTABLE AS EVIDENCE.

1. BAPTISMAL CERTIFICATE – MAYBE OBTAINED FROM THE CHURCH.
2. SCHOOL RECORDS-ENTRY INTO GRADE SCHOOL IS MOST VALUABLE, MAY BE OBTAINED FROM COUNTY SUPERINTENDENT OR SCHOOL OFFICE.
3. LIFE INSURANCE POLICES – APPLICATION PAGE (USUALLY LOCATED INSIDE THE ORIGINAL POLICY). THE NAME OF THE INSURANCE COMPANY, POLICY NUMBER AND DATE OF ISSUE MUST BE INCLUDED. (**PHOTOCOPIES ARE ACCEPTABLE**).
4. APPLICATION FOR MARRIAGE LICENSE – AVAILABLE FROM THE COUNTY CLERK’S OFFICE WHERE THE LICENSE WAS **ISSUED**.
5. VOTER’S REGISTRATION CARD – MAYBE OBTAINED FROM THE COUNTY CLERK’S OFFICE IN THE COUNTY IN WHICH THE VOTER IS REGISTERED.
6. MILITARY DISCHARGE FORM (DD214) – OR DRAFT REGISTRATION CARD.
7. CENSUS RECORD – COPIES OF CENSUS RECORDS MUST BE OBTAINED FROM THE BUREAU OF CENSUS. RECORDS FROM THE CENSUS (EXCEPT 1890) ARE AVAILABLE FROM 1880 TO 1960.
8. EMPLOYMENT RECORDS – AVAILABLE FROM PERSONNEL OFFICE. RECORD(S) SHOULD SHOW PLACE OF EMPLOYMENT AND THE DATE THE RECORD WAS CREATED.
9. RECORDS OF TRADE, PROFESSIONAL OR FRATERNAL ORGANIZATION – USUALLY AVAILABLE FROM THE SECRETARY OF THE ORGANIZATION.
10. BIRTH RECORD(S) OF CHILDREN – THE ORIGINAL RECORD OF BIRTH IS NORMALLY FILED WITH THE STATE DEPARTMENT OF HEALTH DIVISION VITAL RECORDS (IF THE CHILD WAS BORN IN INDIANA), AND WILL LIST THE PARENT’S AGE AT TIME OF BIRTH. THE STATE STAFF MEMBER WILL CHECK **ONE** CHILD’S BIRTH RECORD WHEN SUPPLIED THE NAME, PLACE AND DATE OF BIRTH AND NAME OF PARENTS. (THIS SHOULD BE THE OLDEST CHILD).
11. HOSPITAL RECORDS OF BIRTH – MAYBE OBTAINED FROM THE MEDICAL RECORD’S OFFICE IN THE HOSPITAL WHERE THE DELIVERY OCCURRED.
12. HIGH SCHOOL DIPLOMA – (**PHOTOCOPY IS ACCEPTABLE**).
13. OTHER DOCUMENTS THAT CAN BE USED – MEDICAL SHOT RECORD, COLLEGE DIPLOMA OR TRANSCRIPTS, GOVERNMENT TAX STATEMENT, WILL, MORTGAGE DEED.