COMMISSIONER ORDINANCE NO. 2015-200

AN ORDINANCE AMENDING THE ELKHART COUNTY CODE REGARDING CHAPTER 41: FEES OF TITLE III: ADMINISTRATION

WHEREAS Indiana Code Sections 36-1-3-1 et seq. permit any county in the State of Indiana to exercise any power or perform any function necessary to the public interest in the context of its county or internal affairs, which is not prohibited by the Constitution of the United States or of the State of Indiana, or denied or pre-empted by any other law, or is not expressly granted by any other law to another governmental entity;

WHEREAS the Board of Commissioners of the County of Elkhart, Indiana is the county legislative body and is by law authorized to adopt ordinances and resolutions with respect to public health, safety, and welfare;

WHEREAS the Elkhart County Board of Health has recommended that the fee schedule for the Elkhart County Health Department be amended;

NOW, THEREFORE, BE IT ORDERED, ESTABLISHED, RESOLVED, AND ORDAINED by the Board of Commissioners of the County of Elkhart, Indiana as follows:

1. Amendment of Elkhart County Code. Chapter 41: Fees of Title III: Administration of the Elkhart County Code is hereby amended by replacing the Section 41.005 Fee Schedule with the Section 41.005 Fee Schedule attached hereto as Exhibit A.

2. Effective Date. This Ordinance will be effective the 1st day of July, 2015.

Rodino, President

By: _____
Mike Yoder, Vice President

By: _____
Frank R. Lucchese, Member

ATTEST:

_____
Pauline E. Graff, Elkhart County Auditor

EXHIBIT A

ECHD FEE SCHEDULE

a. Environmental Health Services

SERVICE	AMOUNT
Retail Food Establishment Permit (Annual License)	
▪ Full Service Establishment (Includes establishments that prepare or handle potentially hazardous foods)	$200.00
▪ Limited Service Establishment (Includes establishments selling only pre-packaged food items or repackaging of only non-potentially hazardous foods)	$110.00
Mobile Food Establishment Permit – Full Service	
▪ Commissary	$200.00
▪ First Mobile Unit	$100.00
▪ Second and Each Subsequent Mobile Unit	$ 55.00 per unit
Mobile Food Establishment Permit – Limited Service	
▪ Commissary	$110.00
▪ First Mobile Unit	$ 55.00
▪ Second and Each Subsequent Mobile Unit	$ 30.00 per unit
▪ Not-for-Profit Organization Retail Food Establishment Permits	Fees are one-half (1/2) of the fees identified above for each category.
▪ Reinstatement of Retail Food Establishment Permit after suspension or revocation	$200.00
Temporary Food Establishment Permit (1-7 Days)	$ 55.00
Temporary Food Establishment Permit (8-14 Days)	$100.00
Vending (Annual License)	
▪ Commissary Vending Permit – Full Service	$200.00
▪ Commissary Vending Permit – Limited Service	$110.00
▪ Vending Permit (1-30 Machines)	$100.00
▪ Vending Permit (31-50 Machines)	$150.00
▪ Vending Permit (51-100 Machines)	$220.00
▪ Vending Permit (101+ Machines)	$290.00
▪ Vending Involving On-Site Preparation	$200.00
▪ Not-for-Profit Organization Vending Permits	Fees are one-half (1/2) of the fees identified above for each category.
Late Fee for all Food Establishment and Vending Permits (includes Permit Fee)	Three (3) times the regular permit fee.

Retail Food Establishment Plan Review (Prior to Construction) Retail Food Establishment Plan Review (After Construction Commences)	$165.00 $495.00
Home Loan Evaluation	$ 65.00
Bacterial Water Sample Testing	Cost of test rounded to next highest dollar

Record Searches: ▪ Requested search requires 15 minutes or less. ▪ Requested search requires 15-30 minutes. ▪ Requested search requires 30-45 minutes. ▪ Requested search requires 45-60 minutes. ▪ Requested search for all fractions of an hour beyond 60 minutes will be charged at:	 No Charge $ 0.00 $ 30.00 $ 40.00 $ 50.00 $ 30.00 per ½ hour
Swimming Pool License ▪ Commercial Pool (Initial Pool) ▪ Second & each subsequent pool at same location ▪ Not-for-Profit Organization Pool License ▪ Plan Review (Prior to Construction) ▪ Plan Review (After Construction Commences) ▪ Late Fee for all Swimming Pool Licenses (includes permit fee)	 $135.00 $ 80.00 Fees are one-half (1/2) of the fees identified above for each category. $165.00 $495.00 Three (3) times the regular permit fee.
Peizometer Studies	$220.00
Septic System Permits ▪ Construction Permit - New Residential or Commercial System ▪ Construction Permit - Repair of Residential or Commercial System ▪ Operating/Maintenance Permit (once per 3 years) ▪ Late Fee for Septic Permits (Includes Permit Fee) Registration Fee for Private Sewage Disposal System Installer ▪ Late Fee for Private Sewage Disposal System Installers (Includes Registration Fee)	 $190.00 $190.00 $ 50.00 Three (3) times the regular permit fee. $ 35.00 $105.00
Water Well Construction	$ 60.00

Amalgam 4 Surfaces – Permanent	$218.00
Stainless Steel Crown – Primary	$229.00
Stainless Steel Crown – Permanent	$227.00
Pulpotomy	$161.00
Resin Based 1 Surface	$146.00
Resin Based 2 Surfaces	$182.00
Resin Based 3 Surfaces	$225.00
Anterior-Resin based Comp. Crown	$330.00
Recement Crowns	$ 72.00
Sedative Filling	$102.00
Space Maintainer – Fixed (Unilateral)	$264.00
• Space Maintainer Recement of Fixed	$ 75.00
• Space Maintainer Removal of Fixed	$ 50.00
• Extraction	$124.00
• Behavioral Management	$ 50.00
WIC Services	No

c. Health Education

SERVICE	AMOUNT
Education Programs at Work-Sites	$ 50.00 per staff member per Program for up to 4 hours. $ 10.00 per staff member per hour after the initial 4 hours.
Satellite Equipment Use * During Working Hours * After Working Hours Until 10:00 P.M.	
No general admission may be charged to anyone attending a meeting in the Conference Center. Groups may, however, restrict meetings to their own members and make normal collection of the duties/ fees from their own members. No buying or selling of products or services is permitted on the Health Department property, except in support of Health Department or Elkhart County activities. The application and agreement for the use of the Conference Center needs to be completed and returned along with fees. The fee Structure for the use of the Conference Center is as follows:	$150.00 per use of the Conference Center $100.00 refundable deposit for the use of Health Department equipment such as projectors, screens, etc.

d. Community Health Nursing

SERVICE	AMOUNT
Travel Vaccine Booklets	Actual cost of booklet rounded up to the nearest dollar.
Private Purchase Vaccine	Actual cost of the vaccine administered rounded up to the nearest dollar plus $15.00 administration fee.
Private Purchase Medications	Acquisition cost rounded up to nearest dollar.
Tuberculosis Skin Tests	Actual cost of the diagnostic solution administered rounded up to the next dollar, plus a $15.00 administration fee.
Sexually Transmitted Infection Clinic	$25.00 per episode
Vaccine for Children and 317 Vaccines	$10.00 Administration fee per vaccine
Venipuncture Fee	$15.00 per blood draw
Miscellaneous Laboratory Fees	Actual cost of the laboratory test rounded up to the next dollar.
Immigration Clinic	$35.00 per visit plus applicable fees for other services provided.
Physician Visits for Breast and Cervical Cancer Screening	1.2 times the state established fee schedule.
Other Clinic Visits ▪ Level I ▪ Level II ▪ Level III ▪ Level IV ▪ Level V	New Client / Returning Client $ 40.00 / $ 20.00 $ 60.00 / $ 35.00 $ 90.00 / $ 60.00 $140.00 / $ 90.00 $180.00 / $120.00 A sliding scale will be in effect similar to the MCH grant contract.
Pregnancy Testing	Actual cost of the pregnancy test administered rounded up to the nearest dollar plus $3.00.
Submission of animal heads to State Department of Health for Rabies Exam	$ 25.00 per head

Certification Training Program	$ 25.00 per student for programs up to 2 hrs plus the cost of supplies rounded up to the nearest dollar. $ 45.00 per student for programs for 2-4 hours plus the cost of supplies rounded up to the nearest dollar.
Lead: ▪ Case management each 15 minutes (lead)	$ 10.00 per unit

e. Vital Records Services

SERVICE	AMOUNT
Birth Certificate ▪ Pouch. ▪ Additional, Identical Copies of Birth Certificate when issued at the same time to the same person. ▪ Wallet size (includes lamination/pouch).	$ 11.00 $ 2.00 $ 9.00 $ 13.00
Death Certificate ▪ Additional, Identical Copies of Death Certificate when issued at the same time to the same person. ▪ Non-Certified Death Certificate.	$ 11.00 $ 9.00 $ 6.00
Genealogy Records ▪ Genealogy Records – Non-certified ▪ Genealogy Records – Certified	 $ 6.00 $ 11.00
Paternity and Legitimations ▪ Certified Paternity Affidavit	$ 75.00 $ 5.00
Corrections to Birth Certificates: ▪ By Notification ▪ Affidavit of Amendment	 $ 15.00 $ 20.00

f. Administrative Services

SERVICE	AMOUNT
Certification/Notarization Fee for out-of-country documents	$ 2.00
Copy Fee ▪ Black and white copy ▪ Color copy	 $ 0.15 per page $ 0.25 per page

Please note that no refunds will be granted for any of the fees listed above.