



Community Health Nursing
 608 Oakland Avenue, Elkhart, IN 46516
 Phone: 574-523-2127 / Fax: 574-522-2192
 elkhartcountyhealth.org

Immunization Record Request

Your request will be honored as soon as possible, if the record has been archived please allow 5 to 7 business days from the date the request is received.

I request an immunization record for:

___ Myself ___ My child/children ___ Step Child/Children (authorization needed) ___ Other (authorization needed)

First & Last Name of person on record

Date of Birth

EMR #

Check mark action preferred:

- ___ Print Record for me ***Please note there is a \$5.00 charge** for this (prices subject to change)
- ___ MyVaxIndiana Pin number (allows you to print the record yourself free of charge)

For #1 & #2

List your e-mail address below if you would like the information e-mailed to you (please print clearly)*

Initial in the box confirming the understanding that information sent via e-mail may not be secure.

3. ___ Fax records to my doctor's office **Doctor's / Office Name:** _____
 Address: _____ City: _____ State: ___ Zip Code: _____
 Fax#:_(_____) _____ Phone #:_(_____) _____

4. ___ Release my records to Elkhart County Health Department. Fax # 574-522-2192

Information of person completing this form:

Name: _____ Phone: (_____) _____

Street Address: _____ City/State/Zip: _____

By signing below I agree to patient confidentiality and I declare under the penalty of perjury under the laws of the State of Indiana that the foregoing is true and correct. I understand that the immunization record to be disclosed will be disclosed in accordance with this authorization and within Indiana Code 16-38-5-3.

I am authorized to view this record as an individual or as the legal guardian of the record I am requesting.

Signature: _____ Date: _____

STOP – FOR OFFICE USE ONLY -

___ ID verified ___ Permission copied & attached ___ Client Paid

Information was: ___ directly given to client ___ Mailed ___ Emailed ___ Faxed

COMPLETE MEDICAL RECORDS DISCLOSURE ENTRY Completion Date: _____ Staff Initials: _____